

Duplin County Partnership for Children, Inc.
Board of Directors Meeting
Date: August 28, 2023
12:00 p.m. to 1:00 p.m.

Members Present:

In person: Laura Jones, Pam Humphrey, Ileana Hilton, Maria Uribe, Angel Venecia,

Virtual: Kris'T Sloan, Ann Washington, and Chiquitta Lesene, Marilyn Hroza (phone)

Absent: Jim Kornegay, Bridget Huffman, Michael Maddox, Ashley Reiger, Lauren Tucker

A Quorum was present.

Staff Present: Christy Jones, Evelyn Dosen, Karen Pacheco, Amanda Sanderson, Susan Elixson, Toni Hudson and Paula Miller

Call to Order: Laura Called the meeting to order at 12:00 p.m.

Visitor Comments/Board Member Comments (5-minute limit per person)

No visitors were in attendance, no comments were made.

Approval of June 26, 2023 Minutes (Attachment #1)

A motion made to accept the recommendation as presented was made by Angel Venecia.

Motion seconded by Kris'T Sloan and approved by the board unanimously.

Executive Director Updates

A. NCPC Monitoring Update

Christy Jones informed the board that the field work has been completed. It should be approximately 3 to 4 weeks before we hear a response and at that time Susan Clark may send additional requests.

B. Year End Close/Reversion (Attachment #2)

The total amount reverted for fiscal year 22/23 was 155,638.51. The reversion consisted of 826.73 of Admin funds and 144811.78 of Services funds. The Partnership is anticipating the funds will be returned, however there is no date set yet. The staff is working on a plan to spend

These funds within the cost principles. At this point plans are being made to purchase a new storage building and a new hot laminator.

C. Raising a Reader Update:

The partnership was required to place a request for proposal in local media. An advertisement was placed in Duplin Times which ran from August 10th – August 17th with a response deadline of August 24th at Noon. We have not received any responses; therefore, the Partnership staff will go forward with implementing the program in Duplin County. Christy has created a survey, using Survey Monkey to gather information from facilities and homes regarding age groups that will benefit from this program.

Department Reports

1. **CCR&R:** Toni Hudson and Susan Elixson reported that applications for Quality Child Care grants were sent out in July with a due date of September 1, 2023. At this time no applications have been returned to the Partnership.

This year, the outdoor learning centers will focus on bike tracks, mud kitchens and garden boxes.

2. **Outreach:** The Back to School Community Day event was held on August 19th at the Event Center and was attended by 4000 attendees. 1000 backpacks were distributed and the Partnership is ordering more for the 3 pre-K classrooms located in child care centers. The agency sharing went extremely well, the new set up gave the event a better flow. There were 300 ApSeed tables given along with the 15 demo tables that were brought making 315 tables distributed throughout Duplin County. The Girl Scouts and Boy Scouts were in attendance and they were able to sign up 30 new members. The helmets that DCPC were awarded in a grant that Christy applied for were all distributed within the first hour of the event. Christy will reapply for additional helmets in the next round of the grant. The Outreach Department is busy planning additional events, some of which include National Night out in Warsaw this month. In October the Partnership is looking at participating in the Olivia's 2nd Annual Truck Show hosted by Kennedy Brothers at the Event center in Duplin County. We are also planning to attend the Hog Wild Cook Off in Beulaville in October hosted by the Beulaville Chamber of Commerce and Trunk or Treat event hosted by Duplin Library.

3. Scholarship/EPIC Teach Bonus and DPIL:

Scholarship is currently enrolling students, we have slots available. Advertisements have been put in the newspaper and on social media.

EPIC Teacher Bonus is underway for this fiscal year, the staff has put together trainings for applicants to take and payments are due to go out to qualified applicants sometime in November or December.

DPIL Due to shipping cost and the cost of books a cap was put on the number of children we can enroll, currently we are right at the threshold and if we surpass the threshold we

will have a wait list. If expansion is allowed by Legislature we can expand our numbers at that time.

Department Reports continued

4. Program Coordination: Paula Miller reported that our Partnership is required by NCPC to meet a \$200,000.00 match each fiscal year. Last fiscal year we met 92% of our program match. Workshops, Car Seats, Parent Fees, In-Kind donations and volunteer hours are how the Partnership meets the requirement. Last fiscal year workshops gave us approx. \$1000.00 towards our match, Car Seats gave us approx. 1000.00 toward our match, In-Kind donations gave us approx. 118,686.40 towards our match and volunteers gave us approx. 1,4876.34 towards our match. If any of the board members needs or wants to know how many volunteer hours they have personally given to the Partnership, please call Paula and she can get that information for you.

Old Business:

No old business was brought forward

A motion made to accept the recommendation as presented was made by _____

Motion seconded by _____ and approved by the board unanimously.

New Business:

A. FY 23/24 Cost Allocation (Attachment #4)

Recommendation: To accept the new Cost allocation plan as presented in attachment #4 effective July 1, 2023.

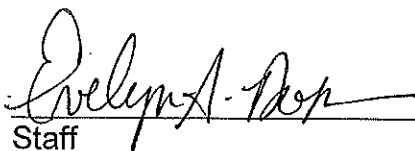
A motion made to accept the recommendation as presented was made by Angel Venecia.

Motion seconded by Maria Uribe and approved by the board unanimously.

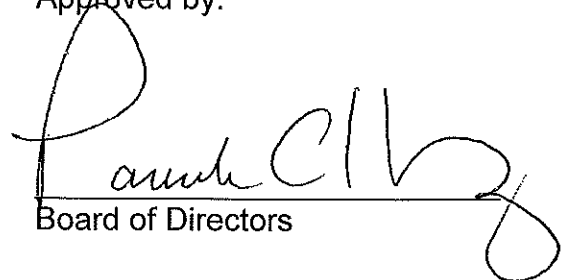
Laura Jones noted that the next meeting of the board will be on September 25, 2023

Adjourn: Meeting was adjourned at 1:00 p.m.

Submitted by:


Staff

Approved by:


Board of Directors